

**MINUTES OF A PUBLIC MEETING OF THE
ARIZONA STATE RETIREMENT SYSTEM
OPERATIONS, AUDIT, & LEGISLATIVE COMMITTEE**

**Tuesday, March 1, 2022
4:30 p.m., Arizona Time**

A quorum of the Operations, Audit, & Legislative Committee (OALC) of the Arizona State Retirement System (ASRS) met in public session telephonically, with some attending in-person, in the 14th Floor Conference Room of the ASRS Office, 3300 N. Central Avenue, Phoenix, Arizona 85012.

Ms. Sarah Webber, Chair of the Operations, Audit, and Legislative Committee, called the meeting to order at 4:30 p.m.

1. Call to Order; Roll Call; Opening Remarks

Present: Ms. Sarah Webber, Chair
Mr. Michael Miller, Vice-chair (via teleconference)
Mr. Jim Mueller

A quorum of the Committee was present to conduct business.

Ms. Melanie Alexander, ASRS Committee Administrator, provided all attendees with telephonic meeting guidelines.

2. Presentation, Discussion, and Appropriate Action Regarding the ASRS Long-Term Disability Program Solicitation and Request for Proposal (RFP)

Mr. Anthony Guarino, Deputy Director and Chief Operations Officer, introduced Ms. Athena Elliston, Deputy Chief Procurement Officer, Administrative Service Division, presenting on behalf of the Procurement Team.

Ms. Elliston opened the presentation regarding the recommendation for contract award for the ASRS Long-Term Disability program with a brief summary of the review process.

Ms. Elliston further stated the current contract with Broadspire Services, Inc. will conclude June 30, 2022, which is why the ASRS solicited for these services with an RFP. Ms. Elliston shared the ASRS was fortunate to have received three offers during this solicitation which are identified in the cover memo of the meeting materials.

Ms. Elliston reviewed non-confidential details of the review committee, the review schedule and shared where all evaluation details could be found within the confidential meeting materials. Ms. Elliston concluded with a request that the Committee accepts the recommendation as outlined in the Evaluation Committee's summary. Ms. Elliston offered to answer any questions the Committee had in executive session, if necessary.

Ms. Webber asked if any of the Committee members had any questions regarding the recommendation; there were none.

Motion: Mr. Michael Miller moved to accept the Evaluation Committee's recommendation and forward the Recommendation to the full Board for approval. Mr. Jim Mueller seconded the motion.

By a roll call vote of 3 in favor, 0 opposed, 0 abstentions, 0 excused, and 0 vacancies, the motion was approved. The Trustee votes were as follows:

Ms. Sarah Webber – approved
Mr. Michael Miller – approved
Mr. Jim Mueller – approved

3. Requests for Future Agenda Items

None were requested.

4. Call to the Public

No members of the public requested to speak.

5. Adjournment of the OALC

Ms. Webber adjourned the meeting at 4:40 p.m.

Respectfully Submitted,

Melanie Alexander
Committee Administrator
ARIZONA STATE RETIREMENT SYSTEM