

How ASRS employees deliver service with

PRIDE

PROFESSIONALISM

"We promote, strive for and expect individuals, teams, and divisions to possess professional qualities and skills to lead the organization"

- Friendly, respectful and courteous
- Proactive and responsive
- Good communicator / active listener
- Trusted contributor / teammate
- Personally accountable
- Subject matter expert
- Critical thinker
- Honest, fair, non-judgmental
- Adaptable to change
- Adheres to the Code of Conduct

RESULTS

"We treasure the achievements of individuals, teams, divisions and the agency that energize the organization"

- Completes projects
- Attains individual accomplishments
- Meets goals and objectives
- Satisfies customers
- Produces quality work products
- Manages risks successfully

IMPROVEMENT

"We appreciate individuals, teams or divisions who drive the agency forward with new, innovative ideas and solutions"

- Promotes new ideas
- Enhances morale
- Enhances outcomes and performance
- Improves relationships
- Solves problems
- Increases efficiency, effectiveness or reduces costs

DIVERSITY

"We recognize that utilizing different talents, strengths and points of view, strengthens the agency and helps propel outcomes greater than the sum of individual contributor"

- Encourages the free flow of ideas and opinions
- Treats all people with dignity and respect
- Works effectively with dissimilar individuals
- Recognizes and promotes new skills in others

EXCELLENCE

"We celebrate individuals, teams and divisions who exceed expectations and deliver service with a PRIDE that permeates the organization"

- Surpasses expectations
- Engenders a positive public image
- Celebrates /rewards accomplishments and contributions of others
- Embraces change in a manner which inspires others
- Promotes teamwork /collaboration through communication
- Accepts personal responsibility and challenges with enthusiasm

AGENDA

**NOTICE OF COMBINED PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF
THE ARIZONA STATE RETIREMENT SYSTEM BOARD**

July 21, 2020
3:30 p.m.

REVISED

Pursuant to A.R.S. § 38-431.02(F), notice is hereby given to the Trustees of the Arizona State Retirement System (ASRS) Board and to the general public that the ASRS Board will hold a **telephonic** meeting open to the public on Tuesday, July 21, 2020, beginning at 3:30 p.m. In light of the Arizona Department of Health Services' recommendation to cancel or postpone mass gatherings of 10 or more people, and to help prevent community spread of COVID-19, the meeting will be audience free. **Trustees of the Board and the public may attend by telephone conference call at 877-820-7831, using Participant Passcode: 857127#.**

The Chair may take public comment during any agenda item.

Pursuant to A.R.S. § 38-431.03(A)(3), the ASRS Board of Trustees may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the Agenda.

The following agenda topics are proposed action items: #2

The Agenda for the meeting is as follows:

1. Call to Order; Roll Call; Opening Remarks..... Mr. Jim Hillyard
Chair

Regarding the following agenda item, pursuant to A.R.S. § 38-431.03(A)(2), notice is hereby given to Trustees of the ASRS Board and the general public that the ASRS Board may vote to go into executive session, which will not be open to the public, for the purpose of discussion or consideration of records exempt by law from public inspection.

2. Presentation, Discussion, and Appropriate Action Regarding the ASRS Group Medical Benefits Program Solicitation and Request for Proposal (RFP) (*estimated time: 20 minutes*)..... Mr. Paul Matson, Director
Mr. Anthony Guarino
Deputy Director and Chief Operations Officer
Ms. Martha Rozen
Chief of Administrative Services
 Ms. Athena Elliston
 Budget and Procurement Analyst, Administrative Services Division
 Mr. Russ Levine
 Health and Disability Plan Administrator, Member Service Division

Proposed Action Item: The Board may consider staff's recommendation; provide an alternate motion, or make no motion.

Ad Hoc Board Meeting Agenda
July 21, 2020

- 3. Board Requests for Future Agenda Items (*estimated time: 1 minute*)..... Mr. Jim Hillyard

- 4. Call to the Public..... Mr. Jim Hillyard

Those wishing to address the ASRS Board will be requested to do so telephonically. Trustees of the Board are prohibited by A.R.S. § 38-431.01(H) from discussing or taking legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. As a result of public comment, the Board may direct staff to study and/or reschedule the matter for discussion and decision at a later date.

- 5. Adjournment of the ASRS Board.

A copy of the agenda background material provided to Board Trustees (with the exception of material relating to possible executive sessions) is available for public inspection at the ASRS offices located at 3300 North Central Avenue, 14th Floor, Phoenix, Arizona and 4400 East Broadway Boulevard, Suite 200, Tucson, Arizona. The agenda is subject to revision up to 24 hours prior to meeting. These materials are also available on the ASRS website (<https://www.azasrs.gov/content/board-and-committee-meetings>) approximately 48 hours prior to the meeting.

Persons with disabilities may request alternate formats of this document by contacting Tracy Darmer, ADA Coordinator at (602) 240-5378 in Phoenix, at (520) 239-3100, ext. 5378 in Tucson, or 1-800-621-3778, ext. 5378 outside metro Phoenix or Tucson. Requests should be made as early as possible to allow time to arrange the accommodations.

Dated July 17, 2020

ARIZONA STATE RETIREMENT SYSTEM

Signed Copy on File

Melanie Alexander
Board Administrator

Signed Copy on File

Paul Matson
Director

Agenda Item #2

MEMORANDUM

TO: Mr. Jim Hillyard, Chair, Arizona State Retirement System (ASRS) Board

FROM: ASRS Operations, Audit and Legislative Committee (OALC)
Mr. Paul Matson, Director
Mr. Anthony Guarino, Deputy Director and Chief Operations Officer
Mr. Jeremiah Scott, Assistant Director, Member Services Division
Mr. Russ Levine, Health and Disability Plan Administrator
Ms. Martha N. Rozen, Chief of Administrative Services
Ms. Athena Elliston, Budget and Procurement Analyst

DATE: July 14, 2020

RE: **Agenda Item #2:** Presentation, Discussion, and Appropriate Action Regarding the ASRS Group Medical Benefits Program Solicitation and Request for Proposal (RFP)

Purpose

To review the recommendation of the OALC and the Evaluation Committee for the ASRS Group Medical and Pharmacy Benefit Services Contract Award.

Recommendation

Action item: In order to ensure compliance with open meeting law, staff will provide its recommendation during the presentation.

Background

Attached to this memorandum are materials previously presented to the OALC by ASRS staff.

Memo to the OALC

July 8, 2020

MEMORANDUM

TO: Mr. Clark Partridge, Chair, Operations, Audit and Legislative Committee

FROM: Mr. Paul Matson, Director
Mr. Anthony Guarino, Deputy Director and Chief Operations Officer
Mr. Jeremiah Scott, Assistant Director, Member Services Division
Mr. Russ Levine, Health and Disability Plan Administrator
Ms. Martha N. Rozen, Chief of Administrative Services
Ms. Athena Elliston, Budget and Procurement Analyst

DATE: July 6, 2020

RE: **Agenda Item #9:** Presentation, Discussion, and Appropriate Action Regarding the ASRS Group Medical Benefits Program Solicitation and Request for Proposal (RFP)

Purpose

To review the recommendation of the Evaluation Committee for the ASRS Group Medical and Pharmacy Benefit Services Contract Award.

Recommendation

Accept the Evaluation Committee's recommendation and forward to the ASRS Board of Trustees for approval.

Background

The ASRS will conclude a previously awarded five-year contract for ASRS Group Medical and Pharmacy Services with UnitedHealthcare on December 31, 2020. As required by Arizona Revised Statutes, a solicitation (RFP) was issued on March 18, 2020, through the State of Arizona's online procurement system (APP).

Seven companies submitted Offers by the due date of April 30, 2020:

- Aetna Life Insurance Company/Banner Health | Aetna Health, Inc. (Aetna)
- Cigna Health and Life Insurance Company & Cigna HealthCare of Arizona, Inc. (Cigna)
- CaremarkPCS Health, LLC (CVS)
- Humana
- OptumRx, Inc. (OptumRx)
- Port Holdings, Inc. (Lasso Healthcare)
- UnitedHealthcare (UHC)

The Evaluation Committee, comprised of four ASRS staff members and advised by an external benefits consultant, other ASRS internal staff, and members of the ASRS Health Insurance Advisory Committee (HIAC); met throughout May and June to evaluate the Offers based on the evaluation criteria, as set forth in the solicitation documents, which included method of approach and quality of plan, cost and value, and experience, expertise and resources of the company.

A detailed summary of the Evaluation Committee's evaluation process and recommendation is included in the attached confidential exhibit.

Note: Confidential materials have been provided to the Board and not included in this book.