

UnitedHealthcare Navigate® Plan Employee Checklist

UnitedHealthcare Navigate® is an innovative plan built on the fundamentals of patient-centered health. Members choose a primary care physician to help them navigate to high-quality, cost-effective care.

For you to get the most from the Navigate plan, please be sure to check off each of the following:

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|--------------------------|--|
| <input type="checkbox"/> | Watch the Navigate Plan Video. |
| <input type="checkbox"/> | Select your primary care physician (PCP). When enrolling in the Navigate plan, you must select a PCP for yourself and each covered dependent. |
| <input type="checkbox"/> | Review health plan ID card to make sure the correct PCP is listed. |
| <input type="checkbox"/> | Schedule an appointment to meet your PCP if he or she is new to you. This will establish your relationship for future medical services. We suggest you schedule an appointment for a preventive visit. With most plans, preventive visits are covered at no cost to you. |
| <input type="checkbox"/> | Complete each of the steps above for dependents who are also on the Navigate plan. |
| <input type="checkbox"/> | If you need to see or already are seeing a specialist, you will need to get an electronic (online) referral from your PCP. |
| <input type="checkbox"/> | Your PCP will submit the referral electronically (online), but you will need to confirm it has been submitted. You can find your referral listed on myuhc.com® on the Physicians and Facilities tab. |
| <input type="checkbox"/> | Check myuhc.com to see your referral, and save a screen shot of the confirmation for your reference. If no referral is listed on myuhc.com, call your PCP to notify them they need to submit the referral electronically (online). |
| <input type="checkbox"/> | Obtain the Navigate Plan Wallet Card (if applicable). If you need additional Navigate Plan Wallet Cards for family members, contact: |
| <input type="checkbox"/> | If you would like to change your PCP, call the Customer Care number listed on the back of your health plan ID card. If you changed your PCP prior to the 15th of the month, the change will be effective the first of the next month. If the change is completed after the 15th of the month, the change will be effective the first of the following month. |

