

SECTION 1 – Request Information			
Description of Records Requested (Use separate paper if necessary.)			
<hr/> <hr/> <hr/>			
How you would like the records provided.			
<input type="checkbox"/> View on-site at ASRS <input type="checkbox"/> Electronic Copy (if available) <input type="checkbox"/> Paper Copies			
Indicate the intended use of the records:			
<input type="checkbox"/> Non-Commercial <input type="checkbox"/> Commercial			
If the copies are for commercial use, describe that use. (Be specific.) (A.R.S. § 39-121.03)			
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If the information is for commercial use, what is its estimated commercial value? (A.R.S. § 39-121.03)			
\$			
I certify that the requested records shall be used only for the purpose(s) indicated above and that information provided is a true and accurate statement.			
Signature			Date
Company Name		Contact Person	
Phone Number		Email Address	
SECTION 2 – ASRS Use Only			
Authorization to Proceed (Signature)			Date
If denied, explain reason:			
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Number of Pages Copied	Cost Per Page	Staff Time Used	Commercial Value
Date of Completion	Total Cost	Delivery Date	Amount Received
Date	Notes		